



Policies
of
The Gallatin Hockey
Officials' Association

Rev. 08/2011

Gallatin Hockey Officials' Association (GHOA) is committed to positively contributing to safe, fun and growing hockey programs through the education of USA Hockey-certified officials. To that commitment, the GHOA will strive to be a positive force in safe and organized ice hockey.

I. USA Hockey Code of Conduct

All GHOA members agree to abide by the On-ice Official's Code of Conduct as outlined in the USA Hockey Official Rules and Casebook at all times while performing duties for GHOA.

II. Roles of Board Members

President

- * General concerns, relations and administration
- * Presides over annual business meeting and meetings of the Board of Directors

Vice President

- * Supports President and serves as first contact for disciplinary action

Secretary

- * Record keeping, minutes released at least one week prior to next meeting, mailings, website

Treasurer

- * Finances, dues, fines, bookkeeping

Member-at-large

- * A liaison between the Board and general membership of GHOA
- * Serve as chair of the Evaluations Committee

III. Schedulers

- * Are to be appointed by and directed by the Board of Directors
- * Shall only assign GHOA members and/or certified USA Hockey officials to officiate contests between USA Hockey sanctioned teams and/or Board approved teams/leagues/associations
- * Shall report to the Vice President all missed and late arrivals for assignments
- * Shall ensure compatibly skilled officials are assigned to games of the appropriate level as outlined by USA Hockey and by direction of the GHOA Board of Directors
- * For any game for which officials have been scheduled, the Scheduler will still be paid for all games, regardless of whether that game is played, canceled, or forfeited.

IV. Assignments

- * At which point an official accepts an assignment from a Scheduler or another official, it is that official's responsibility to fulfill that assignment, or to find through direct contact a qualified replacement for said assignment. Such assignment changes are to be reported to the Scheduler immediately.
- * Levels of GHOA officiating assignments will be commensurate with guidelines defined by USA Hockey (provided at the end of this document and on the USA Hockey website) and by direction of the GHOA Board of Directors.
- * In the event an official fails to fulfill his or her assignment, that official shall not be paid for the assignment and in addition, shall be fined the amount of that assignment. Further, that official shall not receive officiating assignments again until that fine is paid. For additional offenses in the same season, the matter shall be referred to the Vice President for consideration of further disciplinary action in addition to the standard fine.
- * GHOA officials are to be punctual. Officials shall arrive at the rink at least 30 minutes prior to the start of the game. It is the responsibility of each official to factor into his/her necessary travel time any weather conditions or other factors which could delay his/her arrival for an assignment.
- * In the event that the proper number of officials are not present 15 minutes prior to game time,

those who are present are to contact the Scheduler or the missing parties, if known. Current contact information will be made available in the Referee Room.

- * Any official who is consistently tardy will be referred to the Vice President for possible disciplinary action.
- * Game fees for all scheduled games which have been cancelled or forfeited within 24 hours of the scheduled game time shall be paid to the assigned officials except when such cancellation or forfeiture is a result of severe weather or facility/equipment malfunction.

V. Members

- * All members are to be ice hockey officials who have fulfilled and completed all aspects of annual registration with the USA Hockey Officiating Program, including payment of registration fees, attendance and participation at an annual seminar, and achieving passing grades on all applicable open- and closed-book exams, and payment of annual GHOA dues. Only individuals who have met each of these requirements are eligible for officiating assignments from GHOA.
- * Membership does not guarantee any official a specific level or quantity of assignments.
- * All members shall have equal access to the benefits and services available with GHOA membership, including but not limited to information, website access, local training, scheduling of assignments and financial services (monthly payment for collective scheduled assignments).
- * All members shall have equal rights and privileges to vote in elections and to participate in general meetings.
- * All members shall meet a minimum age requirement of thirteen years old within the calendar year in which registration occurs.
- * All members must abide by any screening process and confidentiality agreements approved for and implemented by the Boards of Directors of GHOA, Montana Amateur Hockey Association, USA Hockey, and other applicable parties.
- * Members are expected to practice the trade of "Ice Hockey Official" throughout the fiscal year for which registration is fulfilled and conduct officiating activities in compliance with the USA Hockey Officiating Program Code of Conduct at all times.
- * Evaluations are a tool for improvement as an official. To be considered for a state, district or national tournament, evaluations are required. GHOA officials should request evaluations on a regular basis. To advance into more highly-skilled games, officials MUST request evaluations from the Schedulers, which are to be completed by certified seminar instructors and/or other senior officials.

VI. Discipline

- * The Vice President of the Board of Directors shall annually appoint a Discipline Committee consisting of: himself, one other member of the GHOA Board of Directors, and one other GHOA member who is not a member of the Board of Directors. Any member of the Discipline Committee who is involved in the alleged incident shall recuse him or herself from participation in the discipline process for such incident, and the Vice President shall appoint a replacement.
- * The Vice President shall set a time, date, and location for a disciplinary hearing, and shall notify the defendant by mail or other direct contact of the hearing date, time and location.
- * The defendant shall have a right to discuss the incident at the hearing and to inquire as to the specific charges against him or her. He or she shall also have the right to bring anyone to speak in their behalf. The Committee will then hold a closed session, review the matter, and render a decision.
- * The appointed discipline committee shall make a recommendation of possible and appropriate sanctions to the GHOA Board of Directors for the accused offense, who shall have the power to approve, amend, or nullify the recommended action. The Vice President must notify the defendant of the verdict and sanctions within ten days of approval by the Board of Directors.

- * The following are actions for which GHOA immediately considers to be valid causes for disciplinary action:
- + Drunkenness or consumption of alcoholic beverages and/or illegal substances prior to or during any game which is recognizable by a player, coach, or another official.
 - + Continued tardiness or failure to appear for games.
 - + The use of profane, obscene or abusive language toward anyone while in the performance of his or her officiating duties, which shall include all the time the official is in the area of the ice rink preceding and following a game.
 - + Gross incompetence.
 - + Physical or verbal abuse of players extraordinary to the requirements necessary to prevent or break up any altercation.
 - + Any action deemed detrimental to ice hockey and/or GHOA.

USA Hockey Guidelines for Minimum Referee Level Requirements				
Men/Boys	Women/Girls	3-man Referee	3-man Linesman	2-man Referee
Adult no-check	Women no-check	Level 3	Level 2	Level 3
High School Varsity		Level 3	Level 3	Level 3
High School JV		Level 3	Level 3	Level 3
Midget (18 & Under)	19 & Under	Level 3	Level 2	Level 3
Midget (16 & Under)	16 & Under	Level 3	Level 2	Level 3
Bantam (14 & Under)	14 & Under	Level 2	Level 2	Level 2
PeeWee (12 & Under)	12 & Under	Level 1	Level 1	Level 1
Squirt (10 & Under)	10 & Under	Level 1	Level 1	Level 1
Mite (8 & Under)	8 & Under	Level 1	Level 1	Level 1

From <http://www.usahockey.com>